

LEADERSHIP TIPS FOR PROMOTING PROJECT SUCCESS

These tips can help promote job performance effectiveness. Adopting one can benefit your project; adopting many can benefit your career.

- Practice the mindset that it's not about the ability of those around you to lead; it's about your ability to lead, regardless of that which is happening around you.
- Define your roles and responsibilities and obtain agreement from your boss.
- Routinely practice boldness to be a consistently effective leader.
- Treat all project members equally, whether they are clients, vendors, contractors or company employees.
- Inspect what you expect. Don't "trust" that things are progressing smoothly or will work out okay on their own. Plan it, measure it and, if necessary, mitigate it.
- Escalate issues that are an apparent impasse; escalations are a healthy and essential part of business.
- Develop a "backbone"; the No. 1 reason why leaders fail is that they are too soft.
- Demonstrate integrity: It's not about being liked; it's about doing the right thing.
- Mind your own business first. Behave as if you own the business and your business is defined by your domain of responsibility.
- Seek out a mentor. There is no better way to learn a craft than through a mentor.
- Ask for help or become part of the problem.
- Adopt the benevolent dictatorship leadership style; it is far more effective than alternative styles such as consensus, democratic or micromanaging.
- Manage daily to your top three priorities; they define your contributions, your value ...your overall success.
- Treat others as you would like to be treated—Golden Rule; a rule for all seasons.
- Perform these three actions: (1) Culture training class at the start of new projects; (2) post-project reviews; and (3) ensure that the resulting lessons are applied forward.
- Believe that you can make a difference ...*and you will*. You are what you perceive yourself to be; your vision of yourself becomes your reality.

"Ideas to help you become more successful."

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These tips are discussed in the book: *Neal Whitten's No-Nonsense Advice for Successful Projects*.

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